# MATANUSKA-SUSITNA BOROUGH ASSEMBLY

**REGULAR MEETING**
**DECEMBER 5, 2000**

## I. CALL TO ORDER

The regular meeting of the Matanuska-Susitna Borough Assembly was held on December 5, 2000, at the Matanuska-Susitna Borough Assembly Chambers, Palmer, Alaska. The meeting was called to order at 6 p.m. by Mayor Timothy L. Anderson.

## II. ROLL CALL

Assembly members present and establishing a quorum were:

Mr. Larry DeVilbiss, Assembly District No. 1
Ms. Sara Jansen, Assembly District No. 2
Mr. Talis J. Colberg, Assembly District No. 3
Ms. Jody Simpson, Assembly District No. 5
Mr. Jim Colver, Assembly District No. 6
Ms. Kelly Lankford Ladere, Assembly District No. 7

Assemblymember absent and excused:

Mr. Dan Kelly, Assembly District No. 4

Staff in attendance were:

Ms. Sandra Dillon, Borough Clerk
Mr. John Duffy, Borough Manager
Mr. Michael Gatti, Borough Attorney
Ms. Elizabeth Manfred, Borough Deputy Clerk
Mr. Jim Swing, Public Works Director
Ms. Tammy Clayton, Finance Director
Ms. Sandy Garvey, Acting Planning Director
Mr. Ron Swanson, Community Development Director
Mr. Kevin Koechlein, Public Safety Director

## III. APPROVAL OF AGENDA

There was no objection to the agenda as presented.

## IV. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by a member of the public, Mr. Joe Le Beau.

## V. MINUTES OF PRECEDING MEETINGS

A. Regular Assembly Meeting: November 21, 2000

MOTION: Assemblymember Jansen moved for approval of the November 21, 2000, regular assembly meeting minutes.

Assemblymember Jansen requested a clarification to her comments on page 3 of the November 21, 2000, minutes. *[After clerk's research, the comment was corrected to read: "spoke to the Mat-Su Valley Meeting Planner Guide which encourages in-state visitors to schedule meetings and conferences in the Mat-Su Valley."]*

Assemblymember DeVilbiss questioned the motion made on page 12 of the November 21, 2000, minutes regarding the vacancy report. *[After clerk's research, the motion was corrected to read: "Assemblymember Simpson moved to accept and confirm the mayor's appointments as presented."]*

Assemblymember Colberg requested that his comments regarding the ordinance amending MSB 15.39.090 (Meetings,Quorum) be added to page 5 of the November 21, 2000, minutes. *[After clerk's research, the following comment was added: "Assemblymember Colberg expressed a concern that if only three members were in attendance at a meeting, they would be required to act unanimously to complete any quasi-judicial matters of the board."]*

GENERAL CONSENT: The motion passed without objection and the November 21, 2000, regular assembly meeting minutes were approved pending the clerk's research.

## VI. ORDERS OF THE DAY

(There were no orders of the day.)

## VII. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Report from Cities

Palmer Mayor Guinotte:
- stated that the city budget public hearing process was completed with no public in attendance;
- noted that the city has increased the paving budget for FY 2001;
- voiced support for a 2 percent salary increase for city employees;
- commented that the Palmer City Council supports economic development within the city limits;
- noted a desire for the charter school to open on a new site by next year and return the currently used facility to Palmer for use as a fire service training facility;
- announced that Acting Chief Boatright is filling a temporary position while the current chief completes testing for an overseas job; and
- discussed possible sites for future public ball fields.

Wasilla Council Member Keller:

- spoke to the ribbon cutting ceremony for the new Wasilla Police Department; and
- stated that Wasilla adopted an ordinance regarding the development of group homes.

2. Matanuska-Susitna Borough School District

Superintendent Chesbro:

- remarked that Pat Truman received the Alaska Teacher of the Year Award and is qualified to compete nationally;
- announced that three local teachers, Ms. Connie Lutz, Ms. Debbie Myer, and Ms. Kathryn Chapoton have received national board certification; and
- commented that the borough has 23 percent of all state national certified teachers.

B. COMMITTEE REPORTS

(The assembly currently has no committees.)

C. MANAGER COMMENTS

Mr. Duffy:

- addressed the school district audit provided with the packet;
- stated his intention to conduct an independent third party review of all previous port activities and use the findings to propose future developments;
- announced that an on-call surveyor has been hired to assist in platting;
- remarked that Ms. Marcy Martin has been contracted to assist in planning on special projects;
- stated that Ms. Sandy Garley has been appointed as acting planning director;
- proposed a plan to address staffing of the manager's office in the future budget process;
- spoke about a data table distributed containing the assembly operational goals and a narrative status summary of the projects related to these goals;
- commented that the end of January is the tentative completion date for the Hatcher Pass project status report;
- stated that future land use actions will be provided to community councils and assembly members of the district affected; and
- shared that revisions to Title 23 concerning management agreements and letters of entry are being developed.

D. ATTORNEY COMMENTS

Mr. Gatti:

- shared that all notices requiring public hearings are published on the borough page.

E. CLERK COMMENTS

Ms. Dillon:

- shared that local legislators have requested that the meeting site for December 12, 2000, be changed to 3 p.m. at the LIO office in Wasilla;
- announced that a work session with the borough auditors has been scheduled for January 2, 2001, at 4 p.m.; and
- addressed the general census information which provided the time frame for dispensing information gathered.

The assembly concurred with scheduling a work session with our local legislators at 3 p.m. on December 12, 2000, at the LIO office in Wasilla.

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
a. Library Board - 10/21/00
b. Local Road Service Advisory Board - 10/19/00
c. Wasilla-Lakes Fire Service Area Board of Supervisors - 08/21/00
d. Planning Commission - 11/06/00

2. Community Council Correspondence:
a. Lazy Mountain Community Council - 09/14/00, 10/12/00

The citizen and other correspondence was presented and no comments were given.

G. INFORMATIONAL MEMORANDUMS

1. IM No. 00-251: HATCHER PASS ACTION PLAN

Assemblymember DeVilbiss expressed a concern that all projects be identified properly.

Assemblymember Colver requested clarification of all financing alternatives.

## VIII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

(There were no persons to be heard.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 00-187: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE WILDERNESS ACRES NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 320 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

a. Ordinance Serial No. 00-188: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED $21,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE WILDERNESS ACRES NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 320, AND FIXING DETAILS OF SAID BONDS. IM No. 00-232

Mayor Anderson opened the public hearing. There being no one wishing to be heard, the public hearing was closed and discussion moved to the assembly.

MOTION: Assemblymember Colberg moved for adoption of Ordinance Serial Nos. 00-187 and 188.

Discussion followed on the number of lots required and authorization for financing of LIDs.

GENERAL CONSENT: The motion passed without objection.

C. AUDIENCE PARTICIPATION (Three minutes per person.)

Mayor Anderson introduced Ms. Natalia Beech, a Colony High student and member of the audience.

## IX. UNFINISHED BUSINESS

A. Resolution Serial No. 00-077: A RESOLUTION APPROVING THE BOROUGH EMERGENCY OPERATIONS PLAN (EOP) VOLUME 4, THE RESOURCE MANUAL, AND THE RECOVERY ANNEX. IM No. 00-176 *(Postponed to 12/5/00; main motion pending)*

Discussion followed regarding the plan being a living document and concerns on how to maintain and update the information within the report.

GENERAL CONSENT: The motion passed without objection.

## X. NEW BUSINESS

A. INTRODUCTION (Suggested public hearing -12/19/00)

1. Ordinance Serial No. 00-195: AN ORDINANCE ACCEPTING AND APPROPRIATING A GRANT IN THE AMOUNT OF $30,000 FROM ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES FOR A TALKEETNA TRANSPORTATION STUDY.

a. Resolution Serial No. 00-083: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET OF $30,000 FOR THE TALKEETNA TRANSPORTATION STUDY. IM No. 00-246

2. Ordinance Serial No. 00-196: AN ORDINANCE AMENDING TITLE 8; HEALTH AND WELFARE, BY ADDING CHAPTER 8.33, AIR ALERTS AND EMERGENCIES. IM No. 00-248

3. Ordinance Serial No. 00-197: AN ORDINANCE APPROPRIATING ROAD SERVICE AREA FISCAL YEAR 2001 FUND BALANCES TO FUND 410, ROAD SERVICE AREA CAPITAL PROJECTS. IM No. 00-249

4. Ordinance Serial No. 00-198: ACCEPTING AND APPROPRIATING $100,000 FROM THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR DESIGN OF CENTRAL LANDFILL EXPANSION AND LONG RANGE SOLID WASTE MANAGEMENT PLANNING

a. Resolution Serial No. 00-084: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE CENTRAL LANDFILL EXPANSION AND LONG RANGE SOLID WASTE MANAGEMENT PLANNING. IM No. 00-252

Ms. Dillon read the above legislation into the record.

MOTION: Assemblymember Jansen moved for introduction of the above-referenced legislation and set the public hearing for December 19, 2000.

GENERAL CONSENT: The motion passed without objection.

The regular meeting recessed at 6:50 p.m. and reconvened at 7 p.m.

B. CONSENT AGENDA

(Resolution Serial Nos. 00-085, 086, 087 and AM No 00-144 were pulled from the consent agenda, see pages 7 and 8 for assembly action.)

1. RESOLUTIONS

2. ACTION MEMORANDUMS

a. AM No. 00-141: APPROVAL OF TWO COMPETITIVE TIMBER SALES LOCATED IN THE TRAPPER CREEK AREA, MSB NO. 2703 AND MSB NO. 3443. MSB NO. 2703 IS LOCATED NORTH OF THE PETERSVILLE ROAD INTERSECTION NEAR MILEPOST 118 OF THE PARKS HIGHWAY, SECTIONS 1, 12, AND 13, TOWNSHIP 26 NORTH, RANGE 6 WEST, SEWARD MERIDIAN. MSB NO. 3443 IS LOCATED AT MILEPOST 108 OF THE PARKS HIGHWAY, NEAR RABIDEUX CREEK, SECTIONS 29, 30, 31, AND 32, TOWNSHIP 25 NORTH, RANGE 5 WEST, SEWARD MERIDIAN.

b. AM No. 00-142: AWARD OF BID NO. 01-039, BIG LAKE ELEMENTARY SCHOOL GYM CEMENT ASBESTOS BOARD (CAB) REMOVAL AND REPLACEMENT.

c. AM No. 00-143: CHANGE ORDER TO WILDER CONSTRUCTION COMPANY FOR ADDITIONAL WORK ON THE DONOVAN ESTATES PAVING LOCAL IMPROVEMENT DISTRICT (LID) TO THE 2000 ROADS PAVING PROJECT PHASE II.

Ms. Dillon read the above legislation into the record.

MOTION: Assemblymember Jansen moved for approval of the above-referenced consent agenda items.

GENERAL CONSENT: The motion passed without objection.

a. Resolution Serial No. 00-085: A RESOLUTION AMENDING THE SCHEDULE OF FEES FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE. IM No. 00-247

MOTION: Assemblymember DeVilbiss moved to adopt Resolution Serial No. 00-085.

Mr. Swing:

- stated that the proposed changes to the solid waste rates are fair to users of the facility;
- commented that the proposed changes more accurately reflect the expense of hazardous materials handling;
- remarked that a charge has been initiated to limit the daily amount of oil and batteries disposed; and
- addressed construction waste disposal.

MOTION: Assemblymember Lankford Ladere moved a primary amendment to insert an additional fee structure immediately following Solid Waste Disposal to read: One household bag (33 gallon minimum) at all locations except the central landfill, $1 per bag.

GENERAL CONSENT: The primary amendment passed without objection.

Assemblymember Colver requested that public works research the possibility of a bailer installed at the central landfill.

GENERAL CONSENT: The main motion, as amended, passed without objection.

b. Resolution Serial No. 00-086: A RESOLUTION IN SUPPORT OF THE MAT-SU VALLEY EFFORT TO BID FOR, AND HOST THE 2006 ARCTIC WINTER GAMES. IM No. 00-250

MOTION: Assemblymember DeVilbiss moved to adopt Resolution Serial No. 00-086.

Mr. Duffy explained that the resolution supports the Wasilla Chamber's efforts and does not indicate borough financial support.

Discussion followed regarding the lack of current infrastructure to support the proposed 2006 Arctic Winter Games.

MOTION: Assemblymember Jansen moved a primary amendment to insert "Greater Wasilla Chamber of Commerce" to the resolved clause to read: NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby supports the Greater Wasilla Chamber of Commerce's efforts to successfully bid for and host the 2006 Arctic Winter Games in the Matanuska-Susitna Borough.

GENERAL CONSENT: The primary amendment passed without objection.

MOTION: Assemblymember Colver moved a primary amendment to insert additional "whereas" clauses after the fourth clause to read: Whereas, sports programs have a very positive impact on our youth; and Whereas, the Matanuska-Susitna Valley's active sports programs have generated community support; and Whereas, numerous sports teams from the valley have ranked in state competition.

GENERAL CONSENT: The primary amendment passed without objection.

GENERAL CONSENT: The main motion, as amended, passed without objection.

c. Resolution Serial No. 00-087: A RESOLUTION APPROVING THE MATANUSKA-SUSITNA BOROUGH'S STATE AND FEDERAL LEGISLATIVE PRIORITIES FOR THE YEAR 2001.

MOTION: Assemblymember Jansen moved to adopt Resolution Serial No. 00-087.

MOTION: Assemblymember Jansen moved a primary amendment to strike all references to federal legislative priorities, thus limiting the resolution to state legislative priorities only.

Assemblymember Jansen

- stated that new information was provided by the federal lobbyist during the work session;
- commented that the new information may be incorporated into the proposed federal priorities list;
- remarked that the legislative list is not required to be passed at this meeting; and
- requested the legislative list be presented at the December 19, 2000, regular meeting.

GENERAL CONSENT: The primary amendment passed without objection.

GENERAL CONSENT: The main motion, as amended, passed without objection.

d. AM No. 00-144: ESTABLISHING A JOINT ASSEMBLY/SCHOOL BOARD COMMITTEE ON SCHOOL ISSUES.

MOTION: Assemblymember DeVilbiss moved to adopt AM 00-144.

Discussion followed clarifying the purpose of the committee.

GENERAL CONSENT: The motion passed without objection.

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

Mayor Anderson made the following recommendations:

Labor Relations Board

Mr. Timothy J. McKeown

School Site Selection Committee, Academy Charter School

Mr. Tony Pippel

School Site Selection Committee, Sherrod Replacement

Ms. Carol Oberg Kenley

School Board Issues - Joint Assembly/School Board Committee

Mr. Mike Chmielewski
Mr. Rob Wells
Ms. Sara Jansen
Mr. Talis Colberg
Mr. John Duffy
Ms. Patricia Chesbro

South Colony RSA No. 16

Mr. David Esch

Knik RSA No. 17

Mr. Henry L. Corbin Sr.

Big Lake RSA No. 21

Mr. Jim Clemensen

Meadow Lakes RSA No. 27

Mr. Roy J. Bowe

Mayor Anderson requested the following confirmations:

Equalization Board

Ms. Kim Robinson

Parks, Recreation, and Trails Advisory Board

Ms. Lucille McSorely

Midway RSA No. 9

Mr. Walter T. Williams

Caswell RSA No. 15

Mr. Gary Brandon

Trapper Creek RSA No. 30

Ms. Joan Medbery

Mayor Anderson recommended acceptance of the following resignation:

Historical Preservation Commission

Ms. Bonnie Carrington

MOTION: Assemblymember Jansen moved to confirm the mayor's appointments, and to accept the resignation of Ms. Bonnie Carrington.

GENERAL CONSENT: The motion passed without objection.

D. OTHER NEW BUSINESS

(There was no other new business.)

## XI. RECONSIDERATION

(There was no reconsideration pending.)

## XII. VETO

(There was no veto pending.)

## XIII. EXECUTIVE SESSION

(There was no executive session.)

## XIV. MAYOR AND ASSEMBLY COMMENTS

Assemblymember Ladere:

- announced that the mayor will attend an informal Caswell Lakes meeting;
- stated an interest in reestablishing committees to address borough issues.

Assemblymember DeVilbiss:

- questioned the date for renewal of the borough's federal lobbyist contract;
- requested that the borough notify citizens of street addresses assigned;
- asked if the school district will be required to adhere to new financial recording standards;

Ms. Clayton:

- clarified that the borough will implement the required finance reporting style on July 1, 2002;
- stated that all costs of infrastructure must be recaptured back to 1980;
- remarked that the changes to the financial report include a report of revenues and expenditures in the same manner as businesses for profit.

Assemblymember Simpson:

- appreciated the manager report being delivered via e-mail;
- spoke to a tour of the animal control shelter;
- requested that future manager's reports include animal control statistics;
- commented regarding the memorial service held for Colleen Karnosky; and
- invited the assembly and audience to attend the Big Lake tree lighting ceremony to be held on Saturday, December 14, 2000, at 4 p.m.at Fish Creek Park.

Assemblymember Jansen:

- stated her opposition generally to assembly committees, and pointed out that the assembly is a legislative body; and
- emphasized her position that the joint committee with the school board is a unique board which joins the two entities with a budgetary connection.

Mayor Anderson:

- spoke to a recent tour of the animal control shelter
- expressed anticipation of attending the meetings at the Sheep Creek Lodge with the Caswell Lakes RSA;
- stated an intention to continue the appointment process to committees and boards; and
- proposed that assemblymembers may submit names for committees and boards via e-mail.

## XV. ADJOURNMENT

The regular assembly meeting adjourned at 8:15 p.m.

TIMOTHY L. ANDERSON, Borough Mayor

ATTEST:

SANDRA A. DILLON, Borough Clerk

Minutes approved: December 19, 2000